



CITY OF JERSEY VILLAGE, TEXAS

GOLF COURSE ADVISORY COMMITTEE NOTICE OF A MEETING

November 14th, 2022 at 5:30PM.
Jersey Meadow Golf Club
8502 Rio Grande. Jersey Village, TX 77040

AGENDA

1. Call to order
2. Approve Minutes from 9-19-2022
3. Citizen comments

Any person who desires to address the Golf Course Advisory Committee regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and Committee Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments.

4. Items for individual consideration
 - a. Old Business
 - b. Clubhouse Update
5. Staff briefings
 - a. Golf Course Operations Report - *Matt Jones*
 - b. Golf Course Maintenance Report - *Richard Flores*
6. Future agenda item request
7. Next meeting date:
January 9th, 2023
8. Adjournment

I, Maria Thorne, Parks and Recreation Administrative Assistant, City of Jersey Village, do hereby certify that the foregoing notice was posted in a place convenient to the general public at City Hall on the 8th day of November, 2022 at 2:00 pm.

Maria Thorne,
Parks and Recreation Administrative Assistant

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending public meetings. Request for accommodations must be made to the Parks Administrative Secretary by calling 713-466-2174 forty-eight (48) hours prior to the meetings.

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

Notice removed on _____

**GOLF COURSE ADVISORY COMMITTEE
MINUTES OF MEETING
September 19, 2022**

1. Call to Order & Attendance

Meeting was called to order at 5:30 pm by Greg Fair

Eddie Martinez		Kevin Ross	<i>present</i>
Greg Fair	<i>present</i>	Sheri Sheppard	
Jane Arnett	<i>present</i>	Matt Jones	<i>present</i>
David L. Lock	<i>present</i>	Richard Flores	<i>present</i>
Ronald Schielke		Robert Basford	
Ceri Davies	<i>present</i>	Maria Thorne	<i>present</i>

2. Approval of the 7-11-22 and 9-12-22 meeting minutes

Motion was made to approve minutes and Joint Council meeting by Jane and was seconded by David.

3. Citizen Comments

None

4. Items for individual consideration

a. Old business

None

b. Clubhouse – Matt

Matt stated that there was not anything new to add since the previous week's presentation about the clubhouse during the council meeting.

Greg said that he was glad to see that the city council preferred option A, but some committee members expressed concern about not having been asked about the layout and amenities. Matt explained that the floorplan is not locked in, but the amount of square footage is and that he had designed the layout of the office complex and pro shop to best serve operational needs.

The kitchen, bar, and grill were discussed. Committee members were in favor of the covered outdoor area. The plan is for non-golfing residents to be able to use the clubhouse and to have easy access to the bar and grill. Matt talked about possibly having a concessioner to run the kitchen.

Greg asked about the cost of the renovation of the current building and the connection to the new building. The cost is approximately 2 million and is included in plan A. The total amount that they are looking at is about 8 million but Matt stated that the fire system was forgotten from the plan. He said that there were contingencies and there may be things that we can save money on. Now there is only 1 unisex room, locker room but no showers, men's locker room is slightly bigger than ladies.

The hitting bays will not be very large, but the area would be open and would not be very expensive to install. They would provide a good return on investment within a few years. Matt said that the bays could also be used for meetings.

Committee members requested that they get an opportunity to review the final plans before they are submitted to council for a vote. Matt said that he would get with Robert and as soon as they have something substantial to present, and he will call a special meeting for the committee members to attend before things go to council.

Greg asked what the next step is and Matt said that they need construction cost and plans for bids. The architect may have cost by November. Once plans and bid are approved, construction could start in March or April.

Jane talked about staging for tournaments, and also the need to make the design flow so that people know where the pro shop is.

Committee members requested larger color printouts of the design and Matt said he would talk to Robert next Monday about getting committee members together

5. Staff briefings

a. Golf Course Operations Report – Matt Jones

The Pro shop has 10 more days before the budget year is over, but they are already going to be over 2.2 million.

Greg asked if the golf course was going to make a profit and Matt talked about how the golf course is an enterprise fund with earnings going into expenses. He also talked about depreciation, capital improvements, and transparency. The budgeting plan is to not have a transfer in fiscal year 22-23.

Matt said that this was the greatest year ever, and that it could not have happened without the staff - all of them. Matt also talked about some rate increases in the future.

Matt said that some of the capital improvements that they are planning to start on October 1st are tree trimming and removal, drainage control, lake, cart path, and fairway improvements, aerifying, fountain on #6, and reworking lake at 14. The additional nets were also approved.

The junior programs were great all summer and the junior weekend school is back. Matt also talked about TIPS - teenager instruction program series, which includes instruction, real range time and real lessons for 13-17 year olds. The junior camps are only up to 12 years old, so TIPS is something for the 13 year olds and older.

Matt mentioned that Jennifer has been very busy booking lots of tournaments. He also mentioned that they are going to a new Golf Now system next week. The new system will include 6 new iPads, and everyone is looking forward to improvements.

Parking lot lighting and security cameras were brought up. There will be lights on the new clubhouse but the rest will have to be addressed and done in phases. There have been many break-ins in vehicles. Thieves are looking for guns.

b. Golf Course Maintenance Report – Richard Flores

Richard talked about how the weather has been very hot and dry. They lost one water well and the greens got a little behind. They have been watering and

fertilizing and they need to make sure that the roots establish before winter. They got the new Vertiquake aerator. The machine is faster, and better. You can't tell that the fairways have been aerated.

Richard said that in November they will start the pre-emergent program and will spray every 2 months. They will target the Poana germination dates to control it. They will also shorten the fertilizing windows up. They will start mowing a little higher to promote root growth.

Richard said that there will be 3 new employees starting and that players will start seeing more detail work like edging of cart paths and sprinkler heads. The crew will be able to get a lot of things done and players will start seeing a lot of changes.

Richard will also call the contractor to come level some sprinkler heads because they are below the ideal level.

Jane commented that she has been playing this golf course for a long time and that the fairways have never looked this good

Committee members whose terms were up were re-appointed at the council meeting. Members all agreed that they want Greg and Ron to stay on as chair and co-chair until the end of their terms.

Greg asked about a committee member who was missing too many meetings. Maria said that she would consult with the City Secretary about proper procedures.

Greg asked how memberships are going and Matt said that there is a lot of interest and that all groups are doing well, particularly the ladies and senior golf groups. Youth memberships are also doing very well with about 25 or 30 really young members.

6. Future agenda items request

7. Next Meeting Date:

November 14th at 5:30 pm

8. Adjournment

Motion made to adjourn meeting was made by Jane and was seconded by David at 6:38pm.

FY 2021-2022													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2397	2623	3906	2991	2480	3650	4267	4246	4035	4380	3415	3471	41861
Tournament Rounds	372	478	179	385	360	528	803	437	397	264	320	447	4970
Range buckets	1585	1715	1766	1750	1590	2184	2801	1915	2014	1976	1721	2070	23087
Unearned Revenue	(556.33)	514.85	-5949.83	1,720.67	1612.93	-274.22	-575.20	58.13	538.58	-4,859.49	344.70	356.80	-7068.41
All Memberships	2,549.04	1,542.74	5,865.67	3,997.46	3,767.58	3,141.31	3,663.03	1,891.30	7,780.17	2,813.16	4,790.16	6,829.74	48,631.36
Green Fees	65,544.86	78,370.08	124,320.31	100,457.95	81,773.18	126,316.61	153,285.75	153,551.91	145,932.85	171,330.00	124,186.22	126,516.95	1,451,586.67
Tournament Fees	10,948.44	13,288.54	4,891.74	12,613.60	12,335.54	18,762.63	35,021.54	14,233.05	13,847.52	8,068.96	10,794.64	16,131.63	170,937.83
Range Fees	14,489.57	14,786.57	16,660.55	13,857.89	14,225.30	19,619.82	22,168.32	16,538.79	16,676.60	17,234.86	13,717.04	17,789.95	197,765.26
Club Rental	570.00	550.00	750.00	470.00	575.00	1,065.00	1,245.00	1,405.00	765.00	1,180.00	700.00	805.00	10,080.00
Sales of Merchandise	17,121.81	19,125.27	28,937.12	16,692.98	12,081.97	24,827.62	22,286.23	34,034.97	30,282.60	29,456.16	24,641.63	24,047.00	283,535.36
Concession Fees	4,234.29	4,478.32	4,472.80	3,616.67	3,428.00	5,717.07	7,183.73	6,065.59	6,009.66	6,473.69	5,195.28	6,061.12	62,936.22
Miscellaneous Fees	745.00	572.50	1,227.50	4,620.00	2,122.50	3,080.00	1,090.00	797.50	945.00	1,382.50	1,135.00	1,085.00	18,802.50
Total Income	115,646.68	133,228.87	181,175.86	158,047.22	131,922.00	202,255.84	245,368.40	228,576.24	222,777.98	233,079.84	185,504.67	199,623.19	2,237,206.79
Weather Totals		3RO/3W/1H	1RO/4WD/1H	4RO/5WD	3RO/9W	2RO/3WD/1CM	3WD/1CM	2WD/3CM	2CM	2CM		2W/2CM	
Income Per Round	\$41.05	\$42.30	\$44.37	\$45.12	\$44.56	\$47.72	\$47.79	\$48.39	\$48.39	\$50.63	\$48.29	\$49.12	\$46.88

FY 2020-2021													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	4199	3833	3206	3215	2280	3783	4087	2324	3072	2821	2836	2533	38189
Tournament Rounds	432	411	259	331	305	440	529	124	203	191	291	190	3706
Range buckets	2502	2139	1223	1788	1486	2241	2466	1307	1502	1498	1382	1258	20792
Unearned Revenue	(1,828.70)	-1677.03	-4123.64	2,577.07	2064.97	-958.42	206.90	-92.10	575.09	-127.91	-155.38	-27.46	-3566.61
Star Memberships	2,377.46	2,736.33	5,954.76	7,521.62	1,915.74	4,635.35	3,159.33	1,995.45	4,803.60	3,233.89	3,180.76	6,454.90	47,969.19
Green Fees	141,058.90	124,752.60	109,221.89	105,315.36	71,692.37	119,546.11	121,128.32	62,875.00	80,447.99	80,645.70	81,404.77	71,499.41	1,169,588.42
Tournament Fees	13,045.47	13,682.26	8,298.51	10,179.60	9,200.71	14,142.00	18,269.46	2,903.42	4,212.42	4,527.46	8,223.60	4,834.56	111,519.47
Range Fees	17,672.31	16,345.86	11,579.13	15,033.71	11,146.53	19,095.87	20,049.84	13,537.90	12,704.06	14,081.06	11,890.88	12,542.44	175,679.59
Club Rental	390.00	400.00	200.00	225.00	275.00	648.00	680.00	468.75	500.00	495.00	605.00	450.00	5,336.75
Sales of Merchandise	17,709.62	19,202.56	24,247.44	13,485.64	14,168.19	24,726.37	26,656.07	13,570.96	18,020.66	18,184.21	18,934.56	14,113.44	223,019.72
Concession Fees	6,097.49	4,843.35	3,944.58	3,819.87	2,830.15	5,123.29	5,450.52	3,378.74	4,157.36	3,740.46	3,714.91	3,334.53	50,435.25
Miscellaneous Fees	2,450.00	2,530.00	3,888.25	4,914.50	2,224.50	3,717.50	1,762.50	407.50	937.50	785.70	960.51	515.00	25,093.46
Total Income	198,972.55	182,815.93	163,210.92	163,072.37	115,518.16	190,676.07	197,362.94	99,045.62	126,358.68	125,565.57	128,759.61	113,716.82	1,805,075.24
Weather Totals	1RO/1CM	2RO/2W/1H	4RO/4W/1H	4RO/9W	7RO/7W	5W/1CM	1RO/4W/1CM	5RO/9W/5CM	3RO/5W	1RO/13W/1H	5WD	3RO/7W/	28RO/63W/ 8CM/3H
Income Per Round	\$42.85	\$42.83	\$46.57	\$43.14	\$43.15	\$44.28	\$42.03	\$39.68	\$36.94	\$40.66	\$40.21	\$39.40	\$42.03

FY 2019-2020														
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals	
Rounds played	2822	2566	3505	2388	2490	2854	119	4916	4325	4935	4516	2533	37969	
Tournament Rounds	447	418	203	289	384	159	0	148	354	252	314	190	3158	
Range buckets	1508	1433	1478	1209	1581	1335	0	2205	1892	2053	2105	1258	18057	
Unearned Revenue	400.91	-317.89	-2154.02	888.22	2151.38	-869.36		-1196.43	(2,268.55)	-886.59	-1067.16	-27.46	-5346.95	
Star Memberships	5,042.78	2,178.46	4,127.77	4,402.75	3,400.19	8,901.18		7,176.37	6,040.07	4,346.20	3,191.19	6,454.90	55,261.86	
Green Fees	80,370.21	78,523.77	110,211.22	60,955.71	72,572.18	82,188.50	2,954.35	163,982.17	138,989.99	157,398.71	147,675.64	71,499.41	1,167,321.86	
Tournament Fees	13,053.96	12,342.40	5,437.16	8,154.89	10,871.77	4,486.89		3,982.41	10,281.47	7,587.12	8,601.62	4,834.56	89,634.25	
Range Fees	10,699.65	8,606.44	13,836.14	7,972.55	10,145.66	10,230.65		15,918.29	13,079.70	15,253.98	15,050.54	12,542.44	133,336.04	
Club Rental	300.00	320.00	360.00	320.00	575.00	545.00			505.00	350.00	525.00	450.00	4,250.00	
Sales of Merchandise	16,110.06	14,074.31	18,896.41	11,981.09	13,269.78	11,835.19	224.37	21,452.21	22,601.63	23,408.83	20,116.55	14,113.44	188,083.87	
Concession Fees	3,716.48	3,343.51	3,615.00	3,134.23	3,516.51	3,098.47	94.01	5299.63	4,980.36	5,047.86	5,384.34	3,334.53	44,564.93	
Miscellaneous Fees	424.00	1,253.00	675.00	4,824.00	2,533.00	2,230.00	60.00	900.00	940.00	2,467.50	3,445.00	515.00	20,266.50	
Total Income	130,118.05	120,324.00	155,004.68	102,633.44	119,035.47	122,646.52	3,332.73	217,514.65	195,149.67	214,973.61	202,922.72	113,716.82	1,697,372.36	
Weather Totals	4W/2RO/ 1CM	1W/5RO/ 1CM/1H	1W/1RO/1H	13W/5RO/ 0CM	5W/6RO/ 1CM	5W/1CM/7CVD- 19	27 CVD-19	1W/2RO/ 1CM	1W/3RO/1M	4W/1RO/1M	3W/2RO/1M	3RO/7W/		39W/29RO/8CM/ 4H/34CV
Income Per Round	\$38.14	\$39.70	\$41.27	\$36.36	\$39.49	\$38.04	\$28.01	\$41.77	\$40.90	\$40.78	\$41.57	\$39.40	\$40.06	

Fy 2018-2019													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2389	2319	2117	1993	1873	3241	4169	3196	3346	4392	3809	4202	37046
Tournament Rounds	582	393	299	257	297	367	526	636	682	304	304	330	4977
Range buckets	1265	955	970	1031	1046	1284	1368	1181	1591	1606	1544	2245	16086
Unearned Revenue	-1472.95	-1668.62	-3443.07	1,430.45	60.48	-134.21	504.86	-1359.80	(2,370.72)	-229.23	-201.60	-2251.51	(11,135.92)
Star Memberships	2,094.31	1,601.02	3,748.62	2,358.88	1,996.45	6,057.91	5,552.78	3475.34	2,823.76	4,319.36	4588.93	5543.08	44,160.44
Green Fees	65,328.60	52,816.14	68,371.79	42,809.31	44,185.56	85,369.39	103,277.89	88751.10	96,727.91	121,034.15	104445.40	137051.64	1,010,168.88
Tournament Fees	17,318.04	11,240.60	7,232.24	6,767.13	7,847.31	11,481.95	16,021.51	17097.50	21,215.16	8,816.48	9044.27	10372.60	144,454.79
Range Fees	6,576.03	4,475.29	9,669.19	5,207.18	6,205.01	7,889.27	7,087.90	5831.73	7,207.86	9,019.33	8733.55	17622.61	95,524.95
Club Rental	624.66	325.00	200.00	300.00	240.00	220.00	500.00	480.00	660.00	440.00	260.00	400.00	4,649.66
Sales of Merchandise	15,603.17	12,923.62	11,727.68	7,095.43	14,064.14	14,104.40	20,214.49	19090.89	21,910.22	18,239.02	22489.56	24693.77	202,156.39
Concession Fees	4,576.77	3,087.86	2,869.59	2,652.55	2,637.97	4,628.91	4,886.33	4433.14	4,587.18	4,734.94	4221.99	5803.02	49,120.25
Miscellaneous Fees	1,236.00	258.00	723.00	2,475.00	1,538.94	3,071.00	1,389.00	670.00	1,019.00	570.00	605.00	2735.00	16,289.94
Total Income	\$111,884.63	85,058.91	101,099.04	71,095.93	78,775.86	132,688.62	159,434.76	138,469.90	153,780.37	166,944.05	154,187.10	201,970.21	\$1,555,389.38
Weather Totals	7W / 3RO	11W/4RO/ 1H	11W/2RO/ 1H	15W/3RO	10W/3RO	5W	7W	6W/1RO/ 1CM	6W/2RO	2W/1CM	4W	1W/3RO/1H	89W/21RO/ 3CM/2H
Income Per Round	\$37.45	\$31.39	\$41.72	\$29.91	\$35.35	\$35.13	\$32.67	\$35.58	\$38.07	\$34.68	\$36.42	\$43.84	\$36.23